



# Magistracy Department

## Attorney General's Ministry

### VACANCY NOTICE

Suitably qualified persons are invited to submit applications to fill the positions of:

#### MAGISTRATE

Applicants for the position of Magistrate:

- (a) must be:
  - i) qualified to practice as an attorney-at-law in a court in Belize or as an advocate in a court in any other part of the Commonwealth having unlimited jurisdiction either in civil or criminal causes or matters; and
  - ii) has been qualified for not less than five years to practice in such a court.
- (b) must be in good health.
- (c) must be a person who always conducts them self, both in their professional and personal life, in a manner that will maintain public confidence in the standards of the legal profession.

Experience and Training Required:

- a) be in possession of Bachelor's in Law (LLB) from a recognized institution and,
- b) be in possession of Certificate of Legal Education (CLE) or equivalent from a recognized institution.

Interested persons may submit applications to:

**The Secretary, Judicial and Legal Services Commission**  
**Ground Floor, Sir. Edney Cain Building**  
**Thru' the Office of the Solicitor General**  
**Attorney General's Ministry**  
**Belmopan City, Cayo District Belize, Central America**  
**Telephone number: 822-2504 or 822-0519**  
**email address: [agsecretary@agm.gov.bz](mailto:agsecretary@agm.gov.bz)**

Deadline for receipt of applications: **November 30, 2024**

Note: Only suitable qualified applicants will be acknowledged. The Commission is not bound to make an appointment from among those persons who apply.

## **Terms of Reference**

- (a) Tries persons charged with committing summary offences;
- (b) Conducts preliminary inquiries into indictable charges;
- (c) Hears and determines applications made under the Domestic Violence Act;
- (d) Hears and determines applications made under the Family and Children's Act;
- (e) Hears applications made by the Belize Tax Service and Fisheries Department;
- (f) Hears applications for Liquor Licenses;
- (g) Serves as Coroner and conducts inquests into unnatural deaths;
- (h) Can be assigned to any judicial district within Belize;
- (i) Attends conferences, workshops and training in relation to capacity building of the Magistracy;
- (j) Prepare Memorandum of Reasons for Decisions in a timely manner;
- (k) Assists with the training needs of the department as required;
- (l) Prepares appeals as required;
- (m) Prepares statistics and reports as required;
- (n) Must be computer literate with word processing proficiency;
- (o) Is accountable to the Chief Justice, Chief Magistrate and the Judicial and Legal Services Commission.